



Character Education at Charles Mack Implementation Timeline



- **September 2002:**Elementary Prevention Intervention Specialist (EPIS) attends training for the Second Step Violence Prevention Program.
- **January 2003:**EPIS trains volunteer teachers to “pilot” the program for the remainder of the school year.
- **February-June 2003:** 11 teachers pilot the Second Step program.
- **June 2003-** Staff agrees to use Second Step school wide.
- **June 2003-** VP and EPIS along with committee of teachers re-design the school discipline system and incorporate Second Step into the school behavior system. (See copies of intervention level forms)
- **July 21, 2003-** All staff members are trained on Second Step and new school behavior and discipline matrix.
- **August 2003-**EPIS and VP start working with own version of Character Ed by introducing a trait of the month and taking pictures of monthly award winners who have demonstrated the trait of the month.
- **December 8, 2003—**VP and EPIS attend orientation meeting for the CYC Free to Learn Program.
- **January 2004-**VP and EPIS attend series of 3 day trainings through CYC-Character Education Institute I. Charles Mack becomes involved with the Free to Learn program. Free to Learn provides the discussion, lessons, and structure that is needed to bring the Character Ed traits to life.
- **March 24, 2004-** VP, EPIS, and one primary grade teacher attend the Character Ed Symposium.
- **June 14, 2004-**CYC presented at a staff meeting on Free to Learn and the connections to curriculum.
- **July 2004-June 2005:** Continue to work on full implementation of Character Ed programs.
- **August 31, 2004-** Staff training: refresher on Second Step
- **August 2004-** Character Ed. Committee is formed and led by the EPIS. Serving on the committee is an adjunct duty. Committee is made up of one representative from each grade level, the VP, and EPIS. The committee meets once a month through the end of the school year.
- **August 2004-June 2005:** Implement student incentives of First in Line Lanyards and VIP lunches. Continue with monthly pictures of two students per class who have best demonstrated the character trait of the month. Continue with weekly blue slip drawings and awarding prizes. Blue slips are now aligned specifically with the 6 core character traits from Free to Learn.

Implementation Timeline Continued.....

- **September 2004-** VP, EPIS, and two Character Ed lead teachers attend CYC's Training Institute II.
- **November 17, 2004-**VP, EPIS, and two Character Ed lead teachers attend Follow up Training I through CYC.
- **November 29, 2004:** Staff training on Free to Learn Curriculum and Second Step and how the programs differ and compliment one another.
- **March 9, 2005-** VP, EPIS, and two Character Ed lead teachers attend CYC's 7th Annual Mechanisms for Change Conference.
- **May 9, 2005-**Staff Meeting: CYC Presenter: School Climate and Culture.
- **May 2005_** - VP, EPIS, and two Character Ed lead teachers attend Follow Up Training III through CYC.
- **July 2005-**Full day of pre-service focused on Character Education. CYC-Tim Dakin is guest presenter. (see attached agenda)
- **July 2005-June 2006-**Continue with school wide student incentives that were used during the last school year.
- **August 16, 2005-** Character Ed Committee has first meeting of the new school year. All members who served last year have voluntarily returned this year. In addition, alternates have been added to increase communication amongst grade levels and staff.
- **August 2005-**Representatives from the Character Ed Committee start giving 5 minute presentations at Leadership and Staff meetings. Members rotate through and provide updates and information about the program. (See attached schedule)
- **August 30th and 31st, 2005-** VP, EPIS, and two Character Ed lead teachers attend CYC Training Institute III.
- **September 26, 2005-**Professional Learning-Tim Dakin returns as a follow up to the July Pre-Service Day training.
- **November 9, 2005-** VP, EPIS, and Character Ed lead teacher attend CYC Follow Up Training I.
- **January 30, 2006-**Professional Learning-Connecting Free to Learn with Open Court Curriculum.